

# **FAREHAM**

**BOROUGH COUNCIL**

Fareham Local Plan - Shaping Fareham's Future

## **Local Development Scheme**

**Revised September 2014**

## Further Information and Contacts

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If you have any questions regarding the Fareham Local Plan, or this Local Development Scheme, please contact a member of the Planning Strategy Team at Fareham Borough Council.

Telephone: 01329 236100

Email: [planningpolicy@fareham.gov.uk](mailto:planningpolicy@fareham.gov.uk)

Address: Planning Strategy & Environment  
Department of Planning and Environment  
Fareham Borough Council  
Civic Offices  
Civic Way  
Fareham  
Hampshire  
PO16 7AZ

Information including updates on the progress of Fareham's Local Plan and current consultations, is also available on the Council's website: [www.fareham.gov.uk](http://www.fareham.gov.uk)

### **Please note:**

**This revised Local Development Scheme came into effect on [INSERT DATE] following approval by the Executive.**

If you require this document in large print, or help with translation into other languages, please call 01329 236100 for further information.

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# 1. Introduction

## 1.1 REQUIREMENT FOR A LOCAL DEVELOPMENT SCHEME

1.1.1 The Planning and Compulsory Purchase Act 2004, as amended by the Planning Act 2008 and the Localism Act 2011, requires the local planning authority to prepare and maintain a Local Development Scheme. Further requirements and guidance are set out in the Town and Country Planning (Local Planning) (England) Regulations 2012.

## 1.2 WHAT IS THE FAREHAM LOCAL DEVELOPMENT SCHEME?

1.2.1 The Local Development Scheme (LDS) is a programme management tool that sets out timetables for the preparation of planning documents. Since it is no longer a requirement to include timetables for the preparation of Supplementary Planning Documents (SPDs), and for the Community Infrastructure Levy (CIL) Charging Schedule, these have not been included in detail in the LDS.

1.2.2 The Fareham LDS was initially approved by the Secretary of State and first came into effect on 19 April, 2005. Since then it has been necessary to update the document to reflect changed circumstances and the last revised version was published in February 2014. The current revision (September 2014) sets out an up-to-date information on submission dates for the current Local Plan Parts 2 and 3, as well as a timetable for a future review of the Local Plan.

## 2. Fareham Local Plan: Structure & Content

### 2.1 THE LOCAL PLAN

2.1.1 The Local Plan sets out Fareham's principal planning strategy, policies and proposals, and guides development decisions. The Local Plan is required to be accompanied by a sustainability appraisal, and to have been informed by extensive consultation in accordance with the Council's Statement of Community Involvement (SCI). The Local Plan has three parts, all of which have been through, or will be required to undergo, an independent public examination conducted by a planning inspector.

2.1.2 Local Plan Part 1: Core Strategy has been through an examination in Spring 2011 and was adopted in August 2011. The remaining Local Plan documents that are programmed in this LDS include:

- Local Plan Part 2: Development Sites and Policies (DSP) Plan; and
- Local Plan Part 3: The Welborne Plan



2.1.3 The diagram above illustrates the hierarchy of the three Local Plan documents that will comprise the Local Plan once Parts 2 and 3 have been adopted. The key milestones in their preparation, together with the estimated timing of their adoption, are in the table at Appendix 1.

2.1.4 The Core Strategy has a time horizon to 2026, in line with the South Hampshire Strategy (October 2012). The DSP Plan, which seeks to deliver in more detail the requirements of the Core Strategy, therefore also runs to 2026. The NPPF states a preference for a plan to have a time horizon 15 years from the date of adoption. As the DSP Plan will complete the Local Plan that was started through the Core Strategy, the end date of 2026 is considered to be an appropriate time scale, being consistent with both the Core Strategy and the 2012 South Hampshire Strategy. However there is a need to commence the review of the Local Plan following adoption of the DSP Plan with a new time horizon to 2036, in line with that of the Welborne Plan. This will be assisted by a review of the South Hampshire Strategy to 2036, following on from the publication of the Strategic Housing Market Assessment.

- 2.1.5 If the Local Plan Parts 2 and 3 are adopted as programmed, and the South Hampshire Strategy Review is completed in early 2016 the following timetable is considered achievable to undertake a review of the Local Plan:
- Summer 2016 – Consultation on draft Plan (regulation 18)
  - Summer 2017 – Publication of pre-submission Plan (regulation 19)
  - Autumn 2017 – Submission to Secretary of State
  - Winter 2017 – Examination
  - Spring/Summer 2018 - Adoption

### **Local Plan Part 2: Development Sites & Policies (DSP) Plan**

- 2.1.6 The DSP Plan will allocate non-strategic sites for specific land uses. The location of these allocations, along with designations such as areas to be protected from development, will be illustrated on the Policies Map.
- 2.1.7 Consultation on Issues and Options took place alongside Local Plan Part 1: Core Strategy with a Sustainability Appraisal Scoping Report prepared in 2008. Although summarising and reporting on the responses received from organisations and individuals was carried out, progress towards preparing preferred options was delayed due to the need to concentrate resources on Local Plan 1: Core Strategy.
- 2.1.8 The timetable for the DSP Plan has been reprogrammed following adoption of the Core Strategy. Work on the DSP Plan recommenced with a 'call for sites' exercise in November 2011. This sought to provide the Council with an update of available sites given that the previous 'call for sites' was held in 2007 prior to the economic downturn.
- 2.1.9 Evidence to inform the DSP Plan has been updated and supplemented including the following: a study reviewing the Strategic Gap boundaries, a new Gypsy and Traveller Accommodation Assessment, a Renewable Energy Study, an updated Employment Study, and Viability Assessments.
- 2.1.10 The Draft DSP Plan was consulted on between 15 October and 26 November 2012, with further specific consultations on policies for Solent Breezes, Gypsy and Traveller accommodation and Fareham College site redevelopment during 2013.
- 2.1.11 The 'Publication Draft' of Local Plan Part 2: DSP Plan went through a formal six-week representation period in March/April 2014 and the plan was submitted to the Secretary of State on 23<sup>rd</sup> June 2014. The examination stage will follow with the hearings scheduled to take place in early Winter 2014 and adoption of the Plan is early 2015. The full timetable for Local Plan 2: Development Sites & Policies Plan is set out in Appendix 2.

### **Local Plan Part 3: Welborne Plan**

- 2.1.12 During the preparation of Local Plan Part 1: Core Strategy, a significant amount of background work was undertaken in relation to Welborne, formerly known as the New Community North of Fareham. This included visioning, capacity analysis, transport and economic evidence. The landowners produced a Strategic Masterplan in consultation with representatives of local communities, service providers and other key bodies.

- 2.1.13 The revised Statement of Community Involvement (SCI) was adopted by the Council in January 2011. It sets out a range of methods to be used for consultation on Local Plan Part 3: Welborne Plan.
- 2.1.14 A Governance Structure was agreed by the Executive (6 February 2012) setting out an organisational structure to guide the project forward. The Governance Structure sets out the roles and responsibilities and key membership of the various groups that are needed to address specific issues and make decisions.
- 2.1.15 The Council has made significant progress on a range of work streams, including a number of supporting evidence studies. Options consultation was undertaken in Summer 2012, and the Draft Welborne Plan, including the Preferred Concept Masterplan was consulted on between 29<sup>th</sup> April and 10<sup>th</sup> June 2013. The 'Publication Draft' of Local Plan Part 3: Welborne Plan went through a formal six-week representation period in March/April 2014 and the plan was submitted to the Secretary of State on 23<sup>rd</sup> June 2014. The examination stage will follow with the hearings scheduled to take place in Autumn 2014 and adoption of the Welborne Plan in Winter 2014/15. The full timetable for Local Plan 3: Welborne Plan is set out in Appendix 2.

## 2.2 COMMUNITY INFRASTRUCTURE LEVY

- 2.2.1 The Community Infrastructure Levy (CIL) Charging Schedule has been prepared, subjected to two stages of consultation, independent examination and came into force on 1 May 2013.
- 2.2.2 Following more detailed viability work for the Welborne Plan there is a need to review the Charging Schedule. The Preliminary Draft Charging Schedule "First Review" was consulted on in June/August 2014. The Charging Schedule will be amended where necessary and a consultation on the Draft will be undertaken in Autumn/Winter 2014. The Council is predicting an examination on the Charging Schedule will take place in early 2015, with adoption in Spring 2015.

## 2.3 SUPPLEMENTARY PLANNING DOCUMENTS

- 2.3.1 Supplementary Planning Documents (SPDs) provide more detailed guidance to explain policies and proposals set out in the Local Plan. They should be used where they can help applicants make successful applications or aid infrastructure delivery. They may include a development brief for an allocated site setting out in more detail how a site should be developed, or more detailed guidance on how a particular policy (or policies) should be implemented. SPDs are not subject to an independent public examination. The full timetables for preparation of SPDs are no longer required to be included in the LDS.
- 2.3.2 The Council consulted on draft versions of the following Supplementary Planning Documents in July/August 2014:
- Welborne Design Guidance SPD;
  - Planning Obligations and Affordable Housing SPD for the Borough of Fareham (excluding Welborne); and
  - Welborne Planning Obligations and Affordable Housing SPD.



2.3.3 The Council has also commenced work on the following Supplementary Planning Documents

- Design (Rest of Borough) SPD;
- Non-Residential Parking Standards SPD;

#### **Welborne Design Guidance SPD**

2.3.4 The Welborne Design Guidance SPD expands on the design principles in the Welborne Plan and sets out the high-level design guidance to enable Welborne's site promoters to draw up comprehensive masterplanning and strategic design codes for the whole site.

#### **Planning Obligations and Affordable Housing (Rest of Borough) SPD**

2.3.5 The Planning Obligations and Affordable Housing (Rest of Borough) SPD sets out the Council's approach to securing planning obligations and affordable housing from new development in the Borough (excluding Welborne), either to ensure infrastructure is put in place to address the effects of development, or to control and/or enhance specific elements of the development. It sets out the mechanisms that will be used in mitigating the impacts of development as well as specific guidance on the different types of planning obligations and levels and type/tenure of affordable housing that may be sought.

#### **Welborne Planning Obligations & Affordable Housing SPD**

2.3.6 The Welborne Planning Obligations SPD sets out the Council's approach to securing planning obligations from development at Welborne, either to ensure infrastructure is put in place to address the effects of development, or to control and/or enhance specific elements of the development. It sets out the mechanisms that will be used in mitigating the impacts of development as well as specific guidance on the different types of planning obligations that may be sought. The document also provides information on the levels and type/tenure of affordable housing that may be sought.

#### **Design (Rest of Borough) SPD**

2.3.7 The Design SPD for the Borough other than Welborne will provide urban design principles and guidance for development management, to achieve high quality in all new development. It will seek to meet the Council's adopted Quality Places Charter and provide elaboration and greater understanding of the design principles set out in Core Strategy.

#### **Non-Residential Parking Standards SPD**

2.3.8 The Non-Residential Parking Standards SPD will set out the standards and key requirements for parking provision that developers will be expected to follow when providing for new non-residential developments.

### **2.4 POLICIES MAP**

2.4.1 The Policies Map will show the location and extent of the adopted development plan

policies on an Ordnance Survey map base. It will include areas of protection such as conservation areas, as well as sites allocated for particular land uses and development proposals. The Policies Map will be revised as each part of the Local Plan is adopted.

## 2.5 **AUTHORITY'S MONITORING REPORT**

2.5.1 Monitoring Reports have been produced by the Borough Council since 2005. The Localism Act 2011 removed the requirement to send the monitoring report to the Secretary of State. The Monitoring Report must contain information regarding the implementation of the LDS and the extent to which policies in the Local Plan are being achieved. It can be produced and published more frequently and its timing is no longer prescribed.

## 2.6 **GEOGRAPHICAL COVERAGE OF THE LOCAL PLAN**

2.6.1 Local Plan Part 1: Core Strategy applies to the whole Borough. Local Plan Part 2: Development Sites & Policies applies to the whole Borough with the exception of the area covered by Local Plan Part 3: Welborne Plan. Local Plan Part 3: the Welborne Plan applies only to Welborne. Appendix 3 illustrates the geographical coverage of the Local Plan documents.

## 2.7 **DELETION OF PREVIOUSLY SAVED FAREHAM BOROUGH LOCAL PLAN REVIEW (JUNE 2000) POLICIES**

2.7.1 Since the commencement of the Planning & Compulsory Purchase Act 2004, the policies of the Fareham Borough Local Plan Review (2000) were 'saved' for a period of three years until September 2007. On 25 September 2007 Fareham Borough Council received a Direction from the Secretary of State indicating the Local Plan policies that have been saved beyond 27 September 2007. Those not saved, ceased to exist after 27 September 2007. The policies not saved are principally policies where proposed development had been implemented.

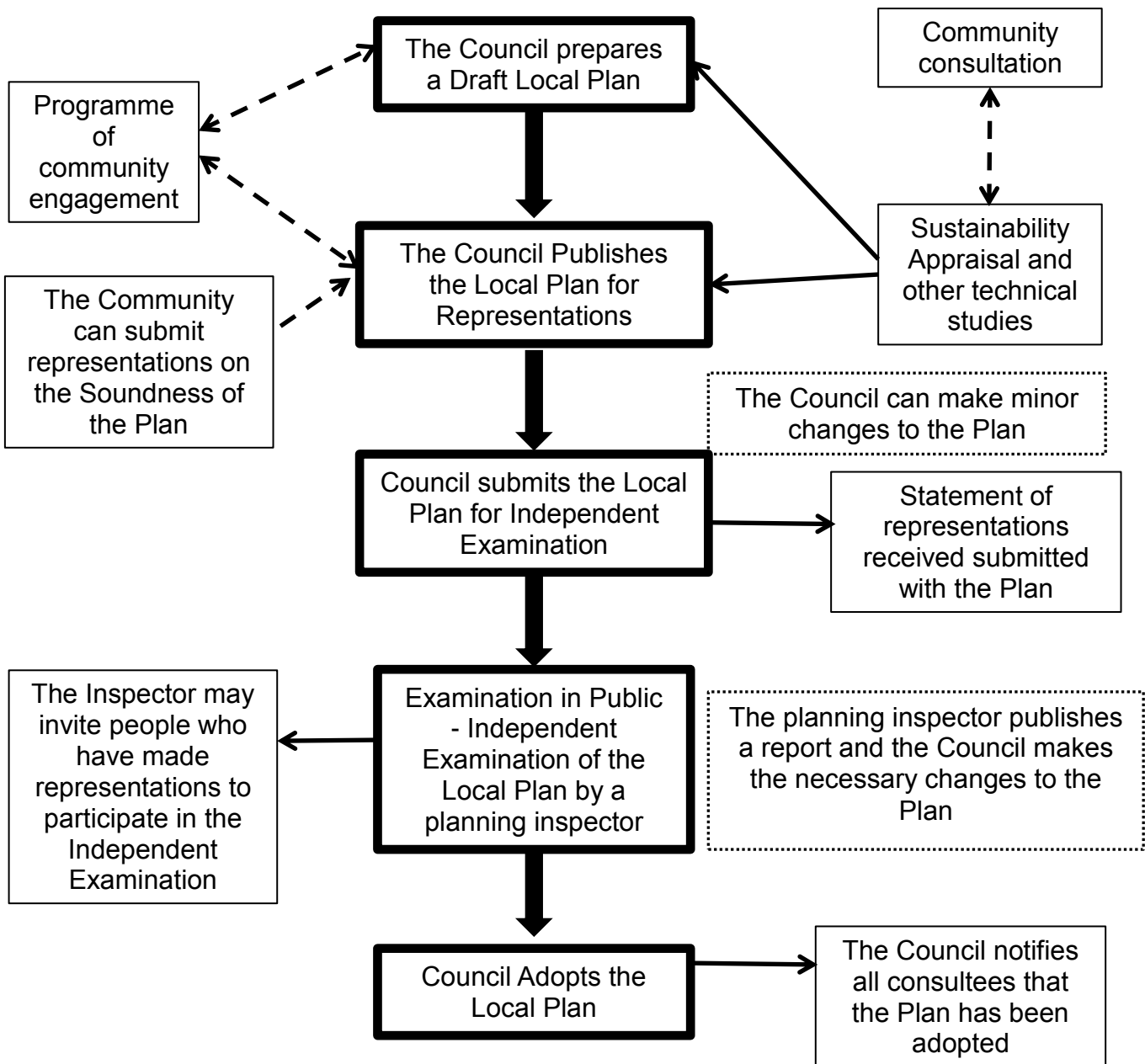
2.7.2 The adoption of the Core Strategy replaced a number of the saved policies in 2011. The remaining saved policies will be replaced and deleted upon adoption of the Development Sites & Policies Plan.

2.7.3 In addition, Core Strategy Policy CS19: Gypsies, Travellers and Travelling Showpeople Population will be deleted and replaced by Development Sites and Policies Plan Policy DSP47: Gypsies, Travellers, and Travelling Showpeople.

# 3. Fareham Local Plan: Process & Preparation

## 3.1 PROCESS OF PREPARING A LOCAL PLAN

3.1.1 The process of preparing a Local Plan is indicated in the diagram below:



## 3.2 RELATIONSHIP WITH OTHER STRATEGIES

- 3.2.1 There are several other relevant strategies produced by the Council and other bodies that can influence plan preparation. The most notable is the South Hampshire Strategy prepared by the Partnership for Urban South Hampshire. The most recent South Hampshire Strategy was published in October 2012. A new South Hampshire Strategy is currently being undertaken by PUSH, which is due for publication in early 2016. This new South Hampshire Strategy will inform a review of the Local Plan.

## 3.3 THE EVIDENCE BASE

- 3.3.1 In preparing the Local Plan, a range of 'evidence gathering' will be undertaken to ensure a robust and credible evidence base for planning policies and proposals. Generally this 'evidence' takes the form of research, surveys and technical studies on particular topics that are produced for the principal purpose of informing the Local Plan. The evidence needed to inform the Local Plan is published on the Council's website.

## 3.4 COMMUNITY INVOLVEMENT

- 3.4.1 The progress of all documents within the Local Plan will be aided and informed by statutory periods of community involvement. Appendix 2 indicates when these periods will occur. The methods by which the Council will engage the community and other interested parties are set out in the Statement of Community Involvement (SCI).

## 3.5 SUSTAINABILITY APPRAISAL

- 3.5.1 Local Plans are required to undergo sustainability appraisals to assess their economic, environmental and social impacts, and to ensure that the policies and proposals promote sustainable development. The sustainability appraisals will ensure that the requirements of the Strategic Environmental Assessment Directive are met.

## 3.6 EXAMINATION AND ADOPTION

- 3.6.1 Local Plans Part 2 and 3 have recently been submitted to the Secretary of State for independent examination. The Planning Inspectorate will assess the documents for soundness and ensure that they conform to the National Planning Policy Framework and that the Plans have been prepared in accordance with the Duty to Cooperate, the legal and procedural requirements.
- 3.6.2 There is a presumption on behalf of the local planning authority that the submitted Plans are sound. The emphasis on community involvement at the early stages of Plan preparation is expected to resolve issues and differences prior to the Plans being published for representations on their soundness. The examination considers the soundness of the Plans against a number of tests rather than examining individual objections.
- 3.6.3 As a result of the changes made by the Localism Act 2011, the Council, before adopting the Plans, may make modifications to the Plans and the Inspector's main modifications, providing they do not materially affect the policies.

## 4. Fareham Local Plan: Delivery and Review

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### 4.1 DELIVERY OF THE LOCAL PLAN

#### **Member Responsibilities**

- 4.1.1 Fareham Borough Council's Executive has been responsible for key decisions relating to the preparation of Local Plan documents. The Executive has been assisted by detailed consideration of the issues by a Project Working Group (a cross-party group of non-Executive members, chaired by the Executive Member) for each Local Plan document. Given that all Local Plan documents will form part of the Council's Policy Framework, they also need approval from the Full Council, who approved the formal publication of the document prior to submission in February 2014. Member involvement has culminated in the submission of the Local Plan Part 2: Development Sites & Policies Plan and the Local Plan Part 3: Welborne Plan in June 2014.
- 4.1.2 As the Local Plan documents progress through examination, further amendments may be required. Any proposed amendments will be done in liaison with relevant members, including the portfolio holder for Planning and Development. The final versions of the Local Plan documents, including any necessary amendments, will be presented to full Council for adoption.

#### **Programme Management Responsibilities and Staff Resources**

- 4.1.3 The Local Plan is recognised as being the key to delivering or enabling many of the Council's priorities and improvement actions associated with the Corporate Strategy. Close liaison between the Planning services and other local authority services, as well as external services and partner organisations, is essential to ensure that work is co-ordinated. An effective programme management approach to the preparation of the plans will be implemented to ensure the delivery of the plans in accordance with the timescales set out in this LDS.
- 4.1.4 Dedicated officer teams are taking forward the preparation of Fareham's Local Plan and other related documents including the Community Infrastructure Levy Charging Schedule and Supplementary Planning Documents (SPDs).

#### **Financial Resources**

- 4.1.5 The Local Plan is a key Council Strategy, which will facilitate the delivery or enable many of the Council's priorities and improvement actions. Consequently, the Council has previously prioritised the Local Plan with regard to the Housing & Planning Delivery Grant settlements. Other grant funding has also been pursued and sums obtained towards more detailed

evidence studies in relation to Welborne.

- 4.1.6 Costs likely to be incurred in preparing each Local Plan document have been estimated to inform the budget reports considered by the Executive each year. The Welborne Plan in particular has been highlighted as a spending pressure and a quarterly financial update is provided to the Executive.

### **Risk Assessment**

- 4.1.7 The program management approach to be employed in the preparation of the Local Plan will enable continual review of the risks associated with the delivery of the Local Plan. The types of risk associated with the delivery of the Local Plan, and risk reduction measures, are identified and reviewed on a regular basis by the Chief Executive's Management Team and the Executive.
- 4.1.8 Particular risks facing the preparation of the Local Plan include staff knowledge, skills and turnover, political decision making, the capacity of outside agencies, soundness of development plan documents, major opposition from interested parties, legal challenge, further changes to the planning regulations or guidance, adequacy of budget provision and programme slippage. These risks are considered throughout the process of project management and are reviewed regularly.

## **4.2 MONITORING AND REVIEW**

- 4.2.1 The Local Plan will be monitored through the Authority's Monitoring Report, which will be prepared and published following the collection of annual development completions data. The primary purposes are to:
- assess progress on meeting the targets and milestones in the LDS;
  - if targets have not been met, or progress is not on track to reach milestones, explain the reasons why;
  - set out which policies in the Fareham Borough Local Plan Review (June 2000) are 'saved', and if any are no longer required;
  - assess the impact of 'saved' and adopted policies, measured in relation to national, and local targets;
  - in particular, include housing trajectories to demonstrate the delivery of housing in accordance with targets and indicate future supply;
  - assess whether policies need changing because they are not achieving the intended effect, or to reflect changes in national policy;
  - consider, as a result of the above, whether any new plans need to be produced or if any proposed plans can be deleted from the LDS.
- 4.2.2 If the monitoring report identifies the need for alterations, a revised LDS will be prepared to reflect this.

# APPENDICES

## APPENDIX 1

## SCHEDULE OF DOCUMENTS IN THE LOCAL PLAN (including key milestones &amp; Policies Map updates)

Document Title	Brief Description	Geographical Coverage	Period for consulting statutory bodies on scope of SA	Period for publication of Local Plan document	Date for submission to Secretary of State	Date of Hearing	Date for adoption
Local Plan Part 2: Development Sites & Policies	Sets out the allocation of land for specific uses; the identification of sites being based upon site assessments regarding the suitability and availability of land. Includes development management policies.	Fareham Borough (except Welborne )	March – April 2008	March to April 2014	June 2014	Winter 2014	Spring 2015
Local Plan Part 3: Welborne Plan	Sets out detailed objectives, community and infrastructure provisions, the disposition and phasing of land uses, developing the Core Strategy policy approach to Welborne, comprising approximately 6,000 homes and employment developments	Welborne	July - August 2009 and July 2012	March to April, 2014	May 2014	Autumn 2014	Early 2015
Policies Map	Shows location of proposals of development plan documents on an Ordnance Survey base map	Borough wide	Updated to reflect site specific allocations and designations in Local Plan Part 2: Development Sites & Policies and Local Plan Part 3: Welborne Plan. At the same time updated to show any new or amended designations approved under other legislation or procedures since adoption of the Local Plan – e.g. Scheduled Ancient Monuments, Sites of Special Scientific Interest, and Conservation Areas etc; and to remove policies no longer saved.				Spring 2015



## APPENDIX 2

## LOCAL PLAN PROFILES

<b>Local Plan Part 2: Development Sites and Policies - Plan Profile</b>	
<b>Document Details</b>	
Role and Content	To allocate specific sites for development including housing, employment, retail, leisure, sport and community facilities and for open space and to provide a framework to stimulate regeneration and the promotion of a comprehensive development solutions for Fareham town centre. The identification of sites is based upon principles established within the Core Strategy, and site assessments regarding the suitability and availability of land. The Plan will also establish the boundaries of specific policy designations set out in Local Plan 1: Core Strategy and include criteria based development management policies.
Geographical Coverage	Fareham Borough (except Welborne)
Document Status	Local Plan
Will it be produced jointly with other authorities?	No, but liaison through the Partnership for Urban South Hampshire (PUSH) will be required.
Chain of Conformity	To conform to Local Plan 1: Core Strategy and the National Planning Policy Framework
<b>Arrangements for Production</b>	
Lead organisation, department and group.	Fareham Borough Council, Planning and Environment Department, Planning Strategy Team
Lead officer	Principal Planner (Strategy)
Management arrangements (e.g. steering group)	Fareham Borough Council Executive, Portfolio Holder for Planning and Development & Member/Officer Project Working Group
Approach taken to involve interested parties and the community	Community involvement during production is to be in accordance with the Statement of Community Involvement (SCI)
Resources required to produce Plan including external resources	Fareham Borough Council's Planning Strategy Officers with assistance from specialist consultants as required.

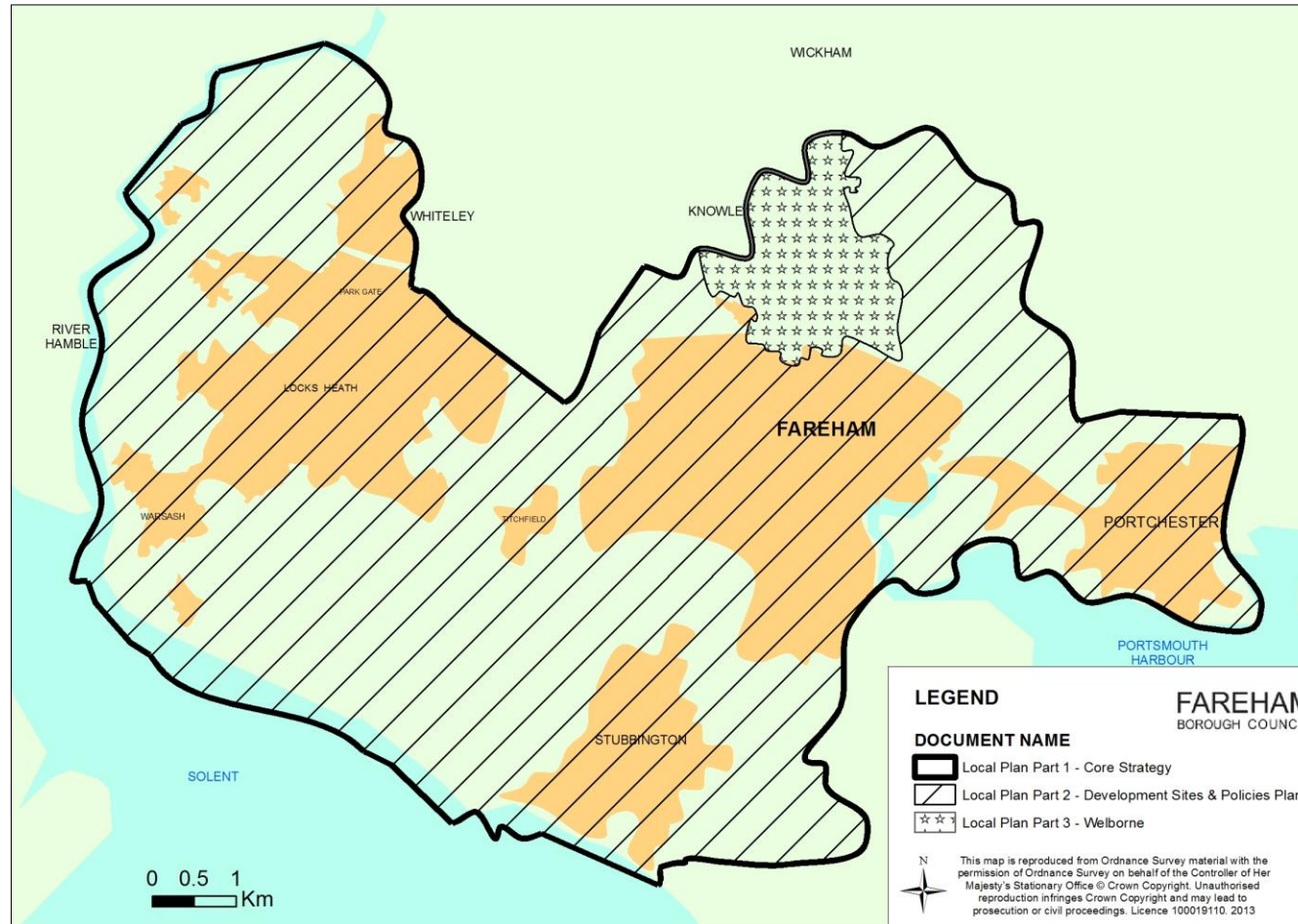
<b>Local Plan Part 2: Development Sites and Policies</b>		
<b>Timetable and Milestones</b>		
Regulation 18	Consultation on Issues and Options including <b>Consultation on Sustainability Appraisal scoping report</b>  Consultation on preferred approach to draft plan with Sustainability Re-appraisal  Prepare Pre-Submission document and Sustainability Appraisal Report	January 2008 - April 2008  Sept - October 2012  November 2012 - June 2013
	Approval by Full Council for Publication	February 2014
Reg. 19	<b>Public Consultation on Pre-Submission Document and Sustainability Appraisal</b> (minimum 6 weeks)	<b>March–April 2014</b>
	Collate Representations and finalise Submission Documents	April – May 2014
Reg. 22	<b>Submission of document and Sustainability Appraisal to Secretary of State for Examination</b>	<b>June 2014</b>
	Pre-Hearing Meeting ( <i>if required</i> )	<i>Summer 2014</i>
	<b>Examination in Public</b>	<b>Winter 2014</b>
	Preparation and Receipt of Inspectors Report	Winter 2014/15
	<b>Adoption</b>	<b>Spring 2015</b>
<b>Post Production</b>		
Monitoring and review mechanisms	Monitoring of progress undertaken as part of Authority's Monitoring Report. Review mechanism built into assessment process for producing Authority's Monitoring Report	

NB Once the Plan has been submitted for Examination the timetable is largely in the hands of the Inspector. The timing of the following stages depend on whether the Inspector decides to hold a pre-hearing meeting, to explain the procedure for the hearing, and whether the Development Sites and Policies Plan is examined before or after the Welborne Plan. The timing of the Examination and Adoption above assume that the Welborne Plan is examined before the Development Sites and Policies Plan.

<b>Local Plan Part 3: Welborne - Plan Profile</b>	
<b>Document Details</b>	
Role and Content	Sets out detailed objectives, community and infrastructure provisions, the disposition and phasing of land uses, developing the Core Strategy policy approach for Welborne comprising approximately 6,000 homes and employment developments. The Welborne Plan will include a Strategic Masterplan.
Geographical Coverage	Land North of Fareham (north of M27, east and west of A32)
Document Status	Local Plan
Will it be produced jointly with other authorities?	No, but liaison through the Partnership for Urban South Hampshire (PUSH) and close consultation with Winchester City Council (also a Programme Group member) will be required.
Chain of Conformity	To conform to the Local Plan Part 1: Core Strategy and the National Planning Policy Framework
<b>Arrangements for Production</b>	
Lead organization, department and group.	Fareham Borough Council, Planning and Environment department, Welborne Team
Lead officer	Principal Planner (Welborne)
Management arrangements (e.g. steering group)	Fareham Borough Council Executive, Portfolio Holder for Planning, Project Working Group informed by a Programme Group and in consultation with PUSH Joint Committee.
Approach taken to involve interested parties and the community	<p>Community involvement during production is in accordance with the Statement of Community Involvement.</p> <p>The Standing Conference brings together the groups interested in Welborne in a formal round-table setting to advise on the progress being made and to provide an opportunity to make comments.</p> <p>Community involvement as set out in the Community Engagement Plan.</p>
Resources required to produce Plan including external resources	Fareham Borough Council's Welborne Team with assistance from specialist consultants as required.

<b>Local Plan Part 3: Welborne Plan Timetable and Milestones</b>		
Regulation 18	<p>Scoping contents of AAP, Sustainability Appraisal (SA) and Evidence Gaps</p> <p><b>Publication of Sustainability Appraisal Scoping Report &amp; Consultation</b></p> <p>Update of Sustainability Appraisal Scoping Report &amp; Consultation</p> <p>Consultation on Options</p> <p>Consultation on preferred approach to draft plan</p> <p>Prepare Publication Document and SA Report</p>	<p>January – June 2009</p> <p><b>July - August 2009</b></p> <p>January - August 2012</p> <p>July 2012</p> <p>April - June 2013</p> <p>June 2013 - January 2014</p>
	Approval by full Council for publication	February 2014
Reg. 19	<b>Public Consultation on Pre-Submission Document and Sustainability Appraisal</b> (minimum 6 weeks)	<b>March – April 2014</b>
	Collate Representations and finalize Submission Documents	April - May 2014
Reg. 22	<b>Submission of document and Sustainability Appraisal to Secretary of State for Examination</b>	<b>June 2014</b>
	Pre-Hearing Meeting ( <i>if required</i> )	<i>Summer 2014</i>
	<b>Examination in Public</b>	<b>Autumn 2014</b>
	Preparation and Receipt of Inspectors Report	Winter 2014/15
	<b>Adoption</b>	<b>Early 2015</b>
<b>Post Production</b>		
Monitoring and review mechanisms	Monitoring of progress undertaken as part of Authority Monitoring Report. Review mechanism built into assessment process for producing Authority Monitoring Report.	

### GEOGRAPHICAL COVERAGE OF THE LOCAL PLAN



# Glossary

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**Authority's Monitoring Report (AMR)** – a report on how the authority is performing with regard to meeting the timetables for the preparation of development plan documents and the performance of planning policies, and indicating any remedial action to be taken if required.

**Chain of Conformity** – This identifies the document(s) to which any part of the Local Plan is required be in conformity.

**Community Infrastructure Levy (CIL)** - a planning charge that local planning authorities can impose on new developments in their area through the Community Infrastructure Levy Regulations 2010 that came into force on 6 April 2010. The money can be used to support development by funding infrastructure that has been identified by the Council and the local community.

**Development Plan** – the development plan sets out the parameters for all development in the Borough. It comprises the Local Plan (Parts 1, 2 and 3), and the Hampshire Minerals and Waste Plan.

**Evidence Base** - studies that are informed by the local community, national policies and background information. An evidence base is the evidence that supports planning documents.

**Habitat Regulations Assessment (HRA)** - is a requirement of the Conservation of Habitats and Species Regulations 2010. It is an assessment of the likely significant effects of the plan on the nature conservation interests of European-protected areas. It seeks to establish whether or not there will be any adverse effects on the ecological integrity of these protected areas as a direct result of the proposals in a plan.

**Local Plan** – spatial planning documents that have development plan status. They cover a range of policy areas that will undergo a process of consultation and are subject to Sustainability Appraisal and independent examination.

**National Planning Policy Framework (NPPF)** - sets out the Government's planning policies for England and how these are expected to be applied. It sets out the Government's requirements for the planning system and provides a framework, within which local people and their accountable councils can produce their own distinctive local and neighbourhood plans.

**Planning and Compulsory Purchase Act 2004 (amended by the Planning Act 2008 and the Localism Act 2011)** – the Act has fundamentally reformed the planning system,

by introducing Local Development Frameworks to replace the system of local, structure and unitary development plans. The Act and associated regulations changed the plan preparation process to frontload community engagement and put the emphasis of the examination of Development Plan Documents on 'soundness' of the plan rather than individual objections.

**Regulations** - The regulations set out detailed requirements for the local planning authority to follow in carrying out their duties under the relevant Acts.

**Statement of Community Involvement (SCI)** – describes how the Council intends to involve the community in the preparation and review of planning documents. It also provides details of how the Council and developers should consult during the preparation and consideration of planning applications.

**Strategic Environmental Assessment (SEA)** – an internationally used term to describe the environmental assessment to be applied to plans, policies and programs to ensure a high level of protection of the environment. This is derived from European Directive 2001/42/EC.

**Supplementary Planning Document (SPD)** – Provides additional guidance and detail to development plan policies for a specific area or a specific topic but is not part of the development plan.

**Sustainability Appraisal (SA)** – a tool to assess the environmental, economic and social impact of the Local Plan. It is used to ensure that the policies and proposals within all the documents promote sustainable development in the Borough.

**Sustainable Development** – development that meets the needs of the present without compromising the ability of future generations to meet their own needs.